

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: South London Botanical Institute	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Helen Firminger	Position: Warden/fundraiser
Website: http://www.slbi.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 214251
When was your organisation established? 02/06/1911	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity More young people understanding the benefit of growing local food and its nutritional value
Please describe the purpose of your funding request in one sentence. Botany on Your Plate - a botanical education programme for children, adults and teachers based around home grown or wild grown food plants.
When will the funding be required? 01/04/2016
How much funding are you requesting? Year 1: £26,837 Year 2: £27,734 Year 3: £22,328 Total: £76,899

Aims of your organisation:

To maintain a centre for botany in South London and to use this as a base to introduce local people to the science, pleasure and importance of plants.

Main activities of your organisation:

Created in 1910 in a large Victorian house, the SLBI provides a range of plant based educational facilities and programmes in a historic environment including:

A botanical library with a significant collection of books on various botanical and environmental subjects.

A herbarium of around 100,000 pressed plants including native British plants, flowering plants, mosses, lichens and seaweed.

Two lecture rooms (one recently refurbished) and an educational room.

A small botanic garden, including a moss trail, poisonous border, medicinal plants, wildlife pond and dye garden.

Much of this is uniquely publicly accessible - no other herbarium provides the same level of public access for both academic reference and education.

We also offer:

A programme of adult talks and workshops.

A programme of school visits.

Open Days, many tied in with wider programmes eg Open House, Big Draw, Open Garden Squares Weekend.

Historic programmes tied into the fabric of the building and our founder, Allan Octavian Hume.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	3	10	40

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	

Summary of grant request

Botany on Your Plate is a new project based at the South London Botanical Institute (SLBI) to help local children, families, adults and schools to explore food growing through activities primarily in science and arts.

Activities will help local schoolchildren, and people of all ages to explore food plant physiology, uses, production and waste, through the science of botany, forage walks, botanical illustration, cooking wild plants and other activities. We aim to interest people first and foremost in what is growing and what can grow on their own doorstep, but we might occasionally bring in a cocoa bean, or look at cumin seeds down the microscope, just to get us all thinking.

Botany on Your Plate will have a clear identity, within which we will aim to generate excitement and interest over food growing, foraging, and wise use of the supply chain. We will carry out meaningful food-based environmental education activities that will give knowledge about their local environment to children and adults. We will then encourage and bring skills to teachers and parents, enabling them to build on these and grow and learn about food with children they are responsible for themselves.

Over 3 years, Botany on Your Plate will provide a programme with at least 75 school visits, 30 follow up visits in schools, 30 family and all age workshops or open days, and 2 teachers' education sessions. Through this process we will bring botany and food growing into the classroom and the home, giving all involved the skills, confidence, and understanding to use food plants educationally.

Key Projects are:

- a) Schools Discovery Visits at the SLBI for 25 classes a year using food plants as a starting point, demonstrating to teachers the curriculum linked opportunities in their food gardens. To extend learning opportunities, 10 follow up visits per year will be made into school to work with classes within their own school environment.
- b) Teaching resources: We will produce a poster and worksheets and 2 twilight learning sessions for teachers a year.
- c) Demonstration food plants in the garden and some demonstration plants that can be brought inside eg tomatoes, chillis.
- d) Programme of adult and all age workshops: 10 food and botany based workshops, talks and open days per year, to arouse interest in fruit and vegetable plants, herbs and wild food.

SLBI is skilled in botanical learning and well connected with different experts locally and around the world. Previous specialist projects include 'Mad about Mosses' (including setting up London's first Moss Trail) and 'Hume's History' (about our Victorian founder and his links to India).

We will employ two part time staff. One Education and Outreach Co-ordinator (2 dpw, April 2016 - Dec 2018) will be responsible for leading and organising all discovery support to schools, families and teachers, while the Manager (1 dpw for this project, April 2016 - March 2019) will manage the adult education programme and freelance employees, along with the budgets, reporting and monitoring.

Volunteers will be integral to delivery of the programme within this strongly voluntary-based institute. Each school visit or open day will be supported by 3-5 volunteers, many of whom have helped to design Botany on Your Plate and its activities.

Food plants provide an opportunity for SLBI to champion environmental issues like food waste and food miles, while bringing people from different cultures together across the medium of food and growing food. Both of these issues are important to trustees, staff, and volunteers at the SLBI, particularly as we champion plants and people who work with them, locally, and around the world.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

75 Schools Discovery Visits at the SLBI using food plants to help children discover the wonder of plants, and demonstrate to teachers the curriculum linked opportunities in their food gardens. 30 follow up visits will be made into school to work with classes within their own school environment.

Teaching resources: We will produce a simple resource collection to support teachers including a poster and worksheets. We will organise two twilight learning sessions for teachers to introduce the subject and curriculum links.

Demonstration food plants in the garden - a labelled food trail of unusual vegetables grown by the gardeners to encourage conversation and be used in teaching eg cucurbits along railings, grapes over doorway; we would also grow and keep some containerised demonstration plants to be brought inside eg tomatoes, chillis.

Programme of 30 adult and family workshops: food and botany based workshops, talks and open days, to arouse interest in fruit and vegetable plants, herbs and wild food e.g. Nettle Day, elderflower forage trip, botanical art based on fruit and vegetables.

20 volunteers enabled to learn new delivery skills in environmental education with food.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

90% of children and young people participating (ie at least 1687) show greater understanding of the importance of food plants and want to grow more food plants.

90% of children and young people (at least 1687) are more interested in plants and the local environment as a result

90% of teachers (at least 180) enabled to better utilise their food garden in and out the classroom

90% of participants (at least 810 people) discover new skills and knowledge about food plants

Food trail available as resource for taught discovery sessions and for casual visitors at SLBI with 25% of visitors discovering new information about plants (2250 people over the 3 years)

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will use this period to develop and trial activities, working with children and adults but also training teachers and schools to use their food gardens in the classroom. At the end of 3 years it is likely that some continued support will be needed but not to the same extent. We will look at ways to make this self-funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 2,732
In which Greater London borough(s) or areas of London will your beneficiaries live? Several SE London (100%)
What age group(s) will benefit? All ages 0-15
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background) Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background) Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background) Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background) Other ethnic group (including Arab) If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Education & Outreach coordinator 2 dpw (2.75yrs)	11,962	12,074	8,780	32,816
Project manager 1 day pw (3 yrs)	6,975	7,040	7,655	21,670
Administrator/Publicity 0.5 day pw (2.75 yr)	3,000	3,020	2,193	8,213
Staff training and expenses	600	600	500	1,700
Volunteer training & expenses	1,050	850	300	1,750
Teachers, learning & publicity materials	1,700	2,600	800	5,100
Sessional staff, tutors & special events	1,500	1,500	1,500	4,500
Food plants: growth & maintenance	725	725	650	2,100
Office costs (re project only)	650	650	600	1,900,
TOTAL:	28,212	29,109	22,928	80,746

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
SLBI investments	1375	1375	1250	4000
TOTAL:	1375	1375	1250	4000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
N/A				
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
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Administrator/Publicity 0.5 day pw (2.75 yr)	3,000	3,020	2,193	8,213
Staff training and expenses	600	600	500	1,700
Volunteer training & expenses	1,050	850	300	1,750
Teachers, learning & publicity materials	1,700	2,600	800	5,100
Sessional staff, tutors & special events	1,500	1,500	1,500	4,500
Food plants: growth & maintenance	0	0	0	0
Office costs re project only	0	0	0	0
TOTAL:	26,786	27,682	21,678	76,746

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2015
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Income received from:	£
Voluntary income	3,692
Activities for generating funds	4,932
Investment income	32,175
Income from charitable activities	5,894
Other sources	0
Total Income:	46,693

Expenditure:	£
Charitable activities	119,792
Governance costs	2,340
Cost of generating funds	0
Other	0
Total Expenditure:	122,132
Net (deficit)/surplus:	-75,439
Other Recognised Gains/(Losses):	51,248
Net Movement in Funds:	-24,191

Asset position at year end	£
Fixed assets	590,275
Investments	623,271
Net current assets	35,737
Long-term liabilities	0
*Total Assets (A):	1,249,283

Reserves at year end	£
Restricted funds	33,264
Endowment Funds	804,627
Unrestricted funds	411,392
*Total Reserves (B):	1,249,283

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Heritage Lottery Fund	9,700	50,000	50,000	
Esmee Fairbairn Foundation	6,428	18,149	0	
Big Lottery Awards for All	8,418	0	0	
Ernest Cook Trust	0	4,636	0	
Hume Centenary Education Fund	0	26,079	0	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Helen Firminger**

Role within **Fundraiser/Warden**

Organisation: